



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar

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Office Order

The project focuses on inclusion of targeted population in terms of Scheduled Caste, Scheduled Tribe, Minorities, and other vulnerable households in forming Self-help groups in Bihar. All BPIUs are playing instrumental role in bringing the targeted households into SHGs fold and declaring village saturation as per the office order (ref. - BRLPS/Project/728/14/4308 dated 27.02.15). BRLPS has formed more than 6.25 lakh SHGs covering 7998 panchayats and 32065 villages/ habitation in rural Bihar as on March, 2017. Based on learning, it is important to give prime focus on the timely inclusion of SC/ ST/ Minorities and vulnerable households into SHGs fold and declaring saturation of villages, panchayats and block with the formation of SHGs with the inclusion of at least 80 percent population or 100 percent target households. For ensuring this, the two fold strategies has been reiterating as follows:

1. During the Village Entry

All BPIU field staff will need to adopt following strategies during the village entry:

- It is mandatory for all field staff (CCs/ACs) to make village entry for proper targeting and forming at least two new SHGs in the newly entered villages before the CRP drive. The SC/ ST/ Minorities HHs needs to be mobilized and brought into SHG fold first.
- During initial social mobilization in the villages, all field staff will conduct social mapping and develop village profile of the tola/ hamlets in the villages with proper depiction of SCs/ STs/ Minorities and other vulnerable households in the social map/ village profile.
- The concern field staff will submit the social map along with village profile to concern BPIU.
- Based on targeting (*social map/ village profile*), the concern BPIU will deploy CRP teams for SHG formation (*priority should be given to villages having high concentration of SCs/ STs/ Minorities HHs*).

2. After the VO Formation

In the Saturation strategy, a joint approach needs to be adopted by field staff, community professional and VO for including left-out HHs into existing SHGs or into new SHGs:

- For this, all formed VOs should generate a list of left-out households with their proper reason of exclusion through their formed Social Action Committee (SAC)/ Community Professionals.
- In the monthly review meetings, all VOs will review their SAC/ CP for inclusion status of left-out HHs into existing SHGs or in the newly formed SHGs.
- All formed VO needs to complete this exercise within Six months of their formation.
- All BPIU should ensure timely updation of members' details in the MIS with the inclusion of new target households into SHGs.


Based on this, all formed VO will generate their list of including target households and declaring saturation of its operational area for proper ratification in the upcoming Gram Sabha at panchayat level. In addition to this, all formed VOs will update and declare their membership/ saturation in their Annual General Meeting (AGM) in every financial year. This process of generating list of including target households and declaring saturation of its operational area will also be applicable by the formed VO under Federations. Based on the saturation list generated by all village organizations, the concern panchayat will declare its saturation in the Gram Sabha. The prescribed dates for Gram Sabha are: **1st May, 15th August, 2nd October, and 26th January.**

DPCU may conduct special CRP round for validating panchayat saturation status in terms of including all target households into SHGs. Subsequently, block (s) will declare its saturation with the saturation of all panchayats in a formal meeting at block/ district level. A formal meeting will be conducted by inviting all VO representatives, Block Development Officer, Panchayat representative, representative from DPCU and BPIU representative for official declaration of block saturation. Each BPIU can do an expenditure of maximum of Rs. 10, 000 for organizing this event at block level.

All BPMs, Block Mentors, and DPMs are directed to review timely inclusion of SCs/ STs/ Minorities and vulnerable households into SHGs and ensure saturation status of villages, panchayats and block (s) on monthly basis. The detailed report need to be sent to State every quarter.

Enclosure:

1. Panchayat Saturation Certificate.
2. Request letter from Village Organisation.



(Balamurugan D.)

Chief Executive Officer-Cum-State Mission Director

Copy to:

1. All DPMs/ FMs/ Manager-ICBs/ TOs/ BPMs.
2. All PCs/ SPMs/ SFMs/ PMs/ AFMs.
3. OSD/ Director/ CFO/ AO/PS/ PO.
4. IT Section.
5. Concerned File.

पंचायत संतृप्तता के सम्बन्ध में

उपरोक्त विषय के आलोक में बिहार ग्रामीण जीविकोपार्जन प्रहोत्साहन समिति (जीविका) द्वारा संपोषित
 ग्राम संगठनों के अंतर्गत.....पंचायत के
 गांवों/ बसावटों में कुलपरिवारों सेलक्षित परिवारों
 (.....प्रतिशत) के प्रतिनिधि को.....स्वयं सहायता समूहों में जोड़ा गया है I जोड़े गए लक्षित परिवारों
 में कुल(SC);.....(ST);.....(OBC);.....(MINORITY); एवं(GEN)
 श्रेणी के परिवार शामिल हैं I लक्षित परिवारों में कुलदिव्यांगो (.....प्रतिशत) को भी स्वयं सहायता समूहों
 में जोड़ा गया है I

तत्काल कोई लक्षित परिवार स्वयं सहायता समूह से जुड़ने से वंचित नहीं है I इस काम की संपुष्टि पंचायत प्रतिनिधियों
 द्वारा ग्राम सभा (दिनांक:.....) में सर्वसम्मति से कर लिया गया है I

अतः उपरोक्त जानकारी के अनुसार.....पंचायत को सर्वसम्मति से संतृप्त घोषित किया जाता है I

(मुखिया)

दिनांक:.....

.....पंचायत

.....प्रखंड

.....जिला

अनुलग्नक-2

पत्रांक:

दिनांक:

सेवा में,

माननीय मुखिया जी,

.....ग्राम-पंचायत,

.....प्रखंड

विषय: ग्राम संगठन के कार्यक्षेत्र की संतृप्तता के सम्बन्ध में I

महाशय/ महाशया,

उपरोक्त विषयक सूचित करना है कि बिहार ग्रामीण जीविकोपार्जन प्रहोत्साहन समिति द्वारा संपोषित

.....ग्राम-संगठन का कार्यक्षेत्रपंचायत केवार्डों के अंतर्गत है I

..... ग्राम-संगठन के द्वारा कुल..... लक्षित परिवारों में से परिवारों को स्वयं सहायता

समूहों में छोड़ लिया गया है I जोड़े गए परिवारों में कुलदिव्यांग भी शामिल है I

अतः महाशय से निवेदन है कि इस जानकारी को पुष्ट कर आगामी ग्राम-सभा (दिनांक :)

मेंग्राम-संगठन के कार्यक्षेत्र को अधिकारिक रूप से संतृप्त घोषित किया जाए I

आपके इस कृपा एवं सहयोग के लिएग्राम-संगठन आपका आभारी रहेगा I

अनुलग्नक:

१. स्वयं सहायता समूह में जोड़े गए परिवारों की सूची.
२. ग्राम-संगठन की कार्यवाही की छायाप्रति.

(ग्राम-संगठन का मोहर)

(अध्यक्ष)

दिनांक:

.....ग्राम-संगठन

.....पंचायत

(प्रखंड परियोजना प्रबंधक)

अनुशांसा हेतु